



Town of Topsfield

TOPSFIELD, MASSACHUSETTS

Rail Trail Committee

Minutes of Committee Meeting September 1, 2010 – 10:00 PM

Members Present: Joe Geller (chair), Dave Read, Gregg Demers, Roy Baessler, Katherine Carlson and Kat Tremblay

1. **Old Business:** Minutes from the July 22nd and August 12th meetings were approved unanimously with no changes.
2. **Phase 2a update:** K&R construction graded the first 1350 ft. from Summer St. with drainage ditches on both sides. The next step is that we need to put down siltation barriers and also do more clearing of brush en route to route 1 before they come back to finish grading and the base coat for the second half of Phase 2.
3. **Phase 2b pre-construction meeting:** On Tuesday, September 7th at 5:30 pm Dick Gandt, Selectman, Lana Spillman of the Conservation Commission, Kevin from K&R Construction, Bill Manuell of wetlands consultant and Joe, Gregg and Roy from the Rail Trail Committee will get together to have a pre-construction meeting and determine if everything is in order to proceed with Phase 2b construction. To prepare for that meeting Roy made a motion that we spend \$1500 for the needed siltation barriers, stakes and staples so we could put them in place in advance of the meeting. The motion approved unanimously. The Committee also discussed and agreed to see if we could get all of phase 2 in acceptable shape with the base coat of gravel down so the trail could be safely used by the public to walk to the Topsfield Fair which is starting at the end of the month.
4. **Construction supplies:** Roy brought forward a proposal to purchase 45 tons of processed gravel to fill in places where water pools, salt marsh hay and grass seed for erosion mitigation and supplies for a cedar post and rail fence at the end of this section of trail at the intersection of route 1 to serve as a corral to protect trail users from the traffic until a more permanent solution is developed. The committee approved unanimously the expenditure of up to \$3,000 for these supplies.
5. **Signage update:** Gregg will order more 'Stop' signs for this next section of trail and Dave will order an 'End of Trail' sign for the interim trail terminal at route 2 and get some poles to mount them to.

Meeting adjourned at 11:00 pm

Respectfully submitted, Dave Read